

# TRACI KOEN, LPC, PLLC & ASSOCIATES

## Brightway Counseling and Wellness

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PHONE

I AUTHORIZE TRACI KOEN, LPC-PLLC, TO CHARGE MY CREDIT CARD LISTED BELOW FOR SESSION FEES, AS OUTLINED IN THE INFORMED CONSENT FOR ME AND MY FAMILY. THIS CARD INFORMATION WILL BE STORED IN A MANNER COMPLIANT WITH HIPAA GUIDELINES. THIS INFORMATION WILL BE STORED IN MY FILE, IN A LOCKED CABINET, IN A LOCKED OFFICE AND UTILIZED WITHIN A CLOUD BASED ENCRYPTED AND HIPAA COMPLIANT PRACTICE MANAGEMENT SOFTWARE. I WILL BE NOTIFIED OF ANY CHANGES THAT OCCUR IN THE MANNER IN WHICH THIS INFORMATION IS STORED.

CREDIT CARD NUMBER FOR CHARGES:

EXPIRATION DATE \_\_\_\_\_;

SECURITY CODE \_\_\_\_\_

NAME AS IT APPEARS ON CARD: \_\_\_\_\_

BILLING ADDRESS \_\_\_\_\_ ZIP CODE \_\_\_\_\_

I UNDERSTAND THAT CHARGES WILL NOT BE PROCESSED UNTIL AFTER TIME OF APPOINTMENT.

PLEASE SEND RECEIPT TO (EMAIL ADDRESS):

\_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Therapist \_\_\_\_\_

